

Westfield Fire and Rescue District

Regular Meeting
June 3, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Likley -aye, Schmidt – aye, Horner

Comments from the floor

- N/A

Chief's Report

- Total number of calls was 31; squad included 21, fire 7; motor vehicle accidents were 3. This included 20 in the township; 8 in the Village; and 2 in Seville. 26 residents & 5 non-residents were involved.
- Annual hose testing was completed today by Water Ways, Inc. There were a few failures. Due to new State Regulations most of the intermediate (3") size hose is out of date and needs to be replaced. All hoses older than 1987 are required to be replaced per the State. This will be a \$3000 to \$4000 cost.
- The dryer belt needed to be replaced at the station. The window regulator on the first responder car also need to be replaced. Both were repaired in house avoiding service call charges.
- The weather warning siren near the recycling plant lost power over the winter. During Saturday's testing an issue was discovered as the siren did not activate. Chris Johnson will be contacted to get the issue resolved and there will be a check to see if the battery is under warranty.
- The State Marshall representative dropped off the winning poster certificate for Leah Valure. She was recognized in her classroom last week. Her family will be asked to attend the July 1st meeting to be recognized by the Trustees.
- Chief Fletcher participated in an online information session with Lexipol, a public safety policy manual company. They were recommended by Otarma which will reimburse WFRD \$1000.00 if the service is used. The company provides a template with policies and procedures and standard guidelines that have been researched and written by public safety attorneys and experts in the subject matter. The total cost is \$2,662.00 less the \$1,000.00 from Otarma. The \$1,000 rebate timing will be clarified whether it is a one time or annual rebate. This service will also help with ISO & BWC compliance.
- Caleb Long is returning after a 5-year absence. He returned to the community 2 years ago and recently decided to rejoin the department. A student from the community who is currently a member of the University of Dayton EMS agency is interested in serving as well and will be interviewed. An effort of recruiting in to WFRD continues, current members are picking up hours at other stations as well. Discussion to encourage new member into the department and look at ways to communicate to our residents for members.
- Chief Fletcher continues to secure lowest pricing from vendors as it relates to items for the Safety Services building. The Association will be contributing \$6,000.00 toward the wash bay equipment.

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Minutes to be approved

- *Schmidt makes a motion to accept the May 20, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner -aye, Likley – aye. The motion passes.*

Fiscal officer's Report

Schmidt makes a motion to authorize the payment of bills totaling \$8,374.88 as submitted; seconded by Schmidt. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

- Card Member Services - \$999.68 – Hotel during FDIC Conference
 - Trustee Likley requested F.O. Haendiges to provide a full accounting of the FDIC Conference costs.
- Void of Voucher #3503 - \$3,452.16 – Lafayette Fire due only \$1,137.52. 5 Handheld Thermal Imaging cameras were purchase with a 6th received free. The total cost was divided amongst 3 departments.

Fund Status - \$46,817.55 Checking Balance - \$154,677.56 CD

- CD expires on June 16th. F.O. Haendiges will forecast WFRD cash needs to determine how much to renew the CD for at Westfield Bank. The rate will go from 1.98% to 2.43% upon renewal.

Likley makes a motion to renew the CD amount at the Fiscal Officer's discretion based on needs in either a 6-month or 12-month option; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

Appropriation Reallocations

- \$2,022.00 to 1000-220-430-0000 Small tools from 1000-220-599-3500 Personal Protection

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – May 2019

Correspondence

- N/A

Old Business

- State Audit of the financial records is scheduled to start Thursday, June 6th.
- Internet Policy update acknowledgements have been distributed to all employees for signature. 4 members have not turned their forms in at this time.

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New Business

- N/A

Announcements

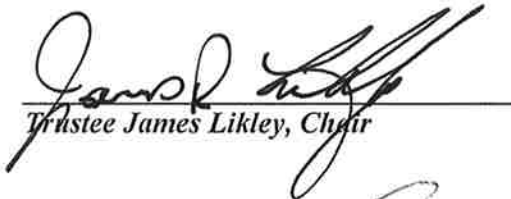
- June 17, 2019 – WFRD Regular Meeting 6:30 PM

Likley makes a motion to adjourn at 7:12 PM; seconded by Schmidt. All said aye.

Respectfully submitted by:

Michelle A. English

Date approved: 6-17-19


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt